

# THE SOUTHERN SCHOOL OF BEAUTY THERAPY COURSE REGISTRATION FORM

(all information treated in strictest confidence)

FULL NAME: Mr/Mrs/Miss/Ms .....

ADDRESS: .....

TELEPHONE: (home) ..... (mobile) .....

E MAIL: ..... D.O.B.....

HAVE YOU ATTENDED THIS SCHOOL PREVIOUSLY? Yes/No

DO YOU HAVE ANY SPECIAL NEEDS? .....

DO YOU CURRENTLY SUFFER FROM ANY MEDICAL CONDITIONS?

.....

Please telephone to confirm that places are available on your chosen course, before sending in the registration form.

COURSE	DATE	COURSE FEES	DEPOSIT PAID

I enclose a cheque as non refundable deposit of £..... (25% of course fees) made payable to The Southern School of Beauty

or

I wish to pay with a credit/debit card - (please telephone the school with your card details)

I understand that I will be required to pay the balance of the course fees 14 days prior to commencement of the first course.

I confirm that all information given on this form is true and correct and I accept the Terms and Conditions as set out overleaf.

Student Signature: ..... Date: .....

## **Terms and Conditions of Booking**

A **non-refundable** deposit of 25% of the course fees is payable to reserve your place on the requested course. Please ensure you have booked your place by telephone first to ensure that spaces are available.

The balance of course fees is payable in full 14 days prior to the commencement of the first course date. Failure to do so will open the place for another applicant and your deposit will be forfeited.

**Cancellations** - cancellation of any course will result in the forfeiting of all monies paid for the relevant course regardless of notice given.

### **Course date re-scheduling** -

- Over 1 weeks notice - a £10 fee will be charged
- Between 1 week and 48 hours notice - a charge will be made amounting to 25% of total course fees
- Less than 48 hours notice - all monies paid will be forfeited and no alternative date offered

Payments made cannot be transferred to other courses or to other persons.

No refunds will be issued in the event of a student failing to attend a confirmed course.

It is the responsibility of the applicant, having referred to relevant sources of course information, to ensure that the course is suitable for their requirements. The Southern School of Beauty Therapy is pleased to provide advice, but will accept no liability in the event that the content of the course does not meet individual expectations.

The Southern School of Beauty reserves the right to cancel the course and the right to decline applications. In the event of cancellation, our liability will be limited to a refund of the course fees or deposits paid.

All students are required to observe and abide by all policies regarding health and safety and any other regulation set out by the Southern School of Beauty Therapy.

Please return to –

The Southern School of Beauty Therapy, St Margarets, Hambledon Road,  
Denmead, Hants, PO7 6NU Tel: 023 92256375